Ship:                 Period: From:       To:

**AA. Air Intakes Jalousies**

* Air intake Jalousies are to be maintained in an efficient spray eliminating condition
* Spray collectors and drains are to be kept clear and clean at all times and super chlorinated with a 50 ppm solution of sodium hypochlorite at least quarterly and preferably once a month.

| Jalousie  ID /  Location | Condition | Collector / drain clear and clean | Disinfected 50 ppm Cl | Date | Remarks | Responsible person signature |
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AC Engineer:       Chief Engineer:

*Maintain this log onboard for at least 12 months*

**BB. Air Inlet and Recirculation Filters**

* Air inlet and recirculation filters to cooler units are to be inspected weekly and maintained in an efficient order
* Filters of the washable type are to be replaced and washed in a 50 ppm solution of sodium hypochlorite at least once a month and preferably weekly

| Filter type | ID / location | Condition | Replaced | Washed in 50 ppm Cl | Date | Remarks | Responsible person signature |
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AC Engineer:       Chief Engineer:

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**CC. Cooler and Humidifier Drain Sumps**

* Cooler drain sumps should be arranged such that the drain is at the lowest point of the sump to ensure that no stagnant water is allowed to accumulate
* Sumps and drains are to be washed and super chlorinated with a 50 ppm solution of sodium hypochlorite at least quarterly and preferably once a month

| Cooler / Humidifier | Sump / Drain ID Location | Washed | Disinfected 50 ppm Cl | Date | Remarks | Responsible person signature |
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AC Engineer:       Chief Engineer:

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**DD. Air Handling Units (AHU) Internal Surfaces**

* The internal surfaces of air coolers, tubes and air handling units and ducting are to be maintained in a clean, corrosion-free condition.
* The airside of cooler tubes and internal surfaces of cooler units are to be washed and then sprayed with a 50 ppm solution of sodium hypochlorite at least quarterly and preferably once a month

| AHU ID Location | Condition | Washed | Disinfected 50 ppm Cl | Date | Remarks | Responsible person signature |
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